

How to renew your Membership

Go to <http://www.networkexecwomen.com/>

Log in with your email and password

The screenshot shows the homepage of the Network of Executive Women - Tampa Bay. At the top, there is a logo with the text "CELEBRATING 30 YEARS NETWORK of EXECUTIVE WOMEN". Below the logo is a navigation menu with the following items: Home, About Us, Contact, Events, Membership, News, EWOTY / Scholarships, and Donate. To the right of the menu is a welcome message: "Welcome to Network of Executive Women - Tampa Bay". Below the welcome message is a paragraph stating: "Our Goal is to be the 'Network of Choice' for Executive Women in the Tampa Bay Region." This is followed by another paragraph: "Whether your goal is climbing the corporate ladder, increasing knowledge awareness, or building relationships, the Network of Executive Women (N.E.W.) can help you succeed." The next paragraph reads: "Since it was founded in 1980, N.E.W. has been increasing the visibility, influence, financial well-being, community involvement and interaction of business and professional women." The final paragraph states: "Through meetings, communication, executive retreats and special events, the organization delivers education, information and networking opportunities with powerful resources." On the left side of the page, there is a login form with fields for "Email" and "Password", a "Remember me" checkbox, and "Login" and "Forgot password" buttons. The login form is highlighted with a yellow border.

After successful login, go to view profile

The screenshot shows the member profile page of the Network of Executive Women. At the top, there is a logo with the text "of EXECUTIVE WOMEN". Below the logo is a navigation menu with the following items: Home, About Us, Contact, Events, Membership, News, EWOTY / Scholarships, Donate, Member-only, Private Member Directory, and Premium content. To the right of the menu is a section titled "Member-only" with the text: "This page is viewable to members only. For detail:" followed by a list of links: "Page access", "Page visibility", and "Website Pages with Restricted Access". Below the navigation menu is a profile card for "Karen Koch" with a "View profile" button highlighted in yellow, a "Change password" link, and a "Logout" button.

Membership invoice is near top of page – click on renew button

My profile

[Edit profile](#) [My directory profile](#)

Profile: [Privacy](#) [Email subscriptions](#) [Member photo albums](#) [Invoices and payments](#)

Membership details

Membership level	Regular membership - \$200.00 (US) Subscription period: 1 year, on: September No recurring payments
Membership status	Active
Member since	01 Sep 2011
Renewal due on	01 Sep 2013

[Renew until 01 Sep 2014](#)

You also have the opportunity to change your profile information and add a photo and/or logo, first.

Go to bottom of page and click “update and next”

You will see a confirm and pay button

Membership renewal

Review and confirm

Renewal until	01 Sep 2014
Regular membership - \$200.00 (USD)	Subscription period: 1 year, on: September 1st No recurring payments
Current status	Active
Total amount	\$200.00 (USD)

[Cancel](#) [Back](#) [Confirm and proceed with payment](#)

You should see a pay online option (your invoice is also listed below – make sure it is checked)

[Edit profile](#) [My directory profile](#)

[Profile](#) [Privacy](#) [Email subscriptions](#) [Member photo albums](#) [Invoices and payments](#)

Balance due (1 items): \$200.00

[Pay online](#)

Search Records found: 45

Date	Transaction	Balance due	<input type="checkbox"/>
15 Aug 2013	Invoice #00775 Member renewal Regular membership	\$200.00	<input checked="" type="checkbox"/>

This should take you to the PayPal site.